

Message

From: Birchfield, Norman [/O=EXCHANGELABS/OU=EXCHANGE ADMINISTRATIVE GROUP (FYDIBOHF23SPDLT)/CN=RECIPIENTS/CN=C910F2FD28414E819B6AFE6DDA525E9F-BIRCHFIELD, NORMAN]
Sent: 9/29/2015 3:22:26 PM
To: Bussard, David [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=cf26b876393e44f38bdd06db02dbbfe5-Bussard, David]; Flowers, Lynn [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=1a4411c874d041b9a8badfc32b91bd70-Flowers, Lynn]; Ross, Mary [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=98359cd1f66f46ec91d327e99a3c6909-Ross, Mary]
CC: Cogliano, Vincent [/o=ExchangeLabs/ou=Exchange Administrative Group (FYDIBOHF23SPDLT)/cn=Recipients/cn=51f2736376ac4d32bad2fe7cfef2886b-Cogliano, Vincent]
Subject: FW: TCE IQG Executive Panel Meeting
Attachments: TCE-RFR-Briefing-9-29-15.docx

Deliberative Process / Ex. 5

-----Original Appointment-----

From: Bednar, Georgia **On Behalf Of** Dunkin, Ann
Sent: Tuesday, September 29, 2015 9:41 AM
To: Beauvais, Joel; Stoner, Nancy; Burke, Thomas; Jones, Monica; Kirby, Kevin; Orr, Kimberlie; Phelps, Lara; Heninger, Brian; WigginsLewis, Miriam; Birchfield, Norman; Sheppard, Tracy
Cc: Rushin, Carol; Fegley, Robert; Grogard, Megan; Jones-Parra, Lisa; Bednar, Georgia
Subject: Trichloroethylene IQG Executive Panel Meeting
When: Thursday, October 08, 2015 3:00 PM-3:45 PM (UTC-05:00) Eastern Time (US & Canada).
Where: DCRoomARN5020/DC-AR-OEI

- Today's Date: **September 29, 2015**
- Title of meeting or event: **Trichloroethylene IQG Executive Panel Meeting**
- Purpose: **The Information Quality Guidelines (IQG) Executive Panel, consisting of the CIO, the OW AA, and the Economics Advisor, will decide whether or not to uphold the decision made in the response to IQG Request for Correction #14001.**
- Will there be advance materials (Y/N)? **Materials are attached**



TCE-RFR-Briefin...

- For questions about materials: **Kevin Kirby, 202-566-1656**
- Date desired for meeting, or no later than: **These appear to be the best days in October. Please let me know if you have any questions:**

October 5 – 7
October 8 (afternoon)
October 15
October 20-21
October 22 (afternoon)
October 27-28

- Length of meeting/event: **One hour**
- Location: *(if the meeting is to be held in the OEI IO we recommend 5014 for 10 people or less and 5020 for more):* **5020 WJC-N**
- Participants: *(please provide full name as shown on the locator to include office/division/branch; if applicable provide actual mailing lists as displayed in the Outlook Address Book; if a person is not internal to EPA, provide a complete email address.)* **Please note: the participants in black font are mandatory; those in gray font are optional.**

Ann Dunkin, CIO, OEI IO

Carol Rushin, Acting PDAA (Optional)

Joel Beauvais, AA and Economics Advisor, OP IO

Nancy Stoner, OW AA

Thomas Burke, Science Advisor, OSA IO

Monica Jones, OEI Quality Staff

Kevin Kirby, OEI Quality Staff

Kimberlie Orr, OEI Quality Staff

Lara Phelps, ORD, OSA IO

Brian Heninger, AO, OP, NCEE

Miriam Wiggins-Lewis, OW IO (wigginslewis.miriam)

Norman Birchfield, ORD NCEA

Robert Fegley, ORD OSP (optional)

Tracy Sheppard, OGC, SWERLO

- Do you need an audio line (Y/N)? **Yes. It's better to be safe and set one up.**
- To Start Your Personal Audio Conference: Dial 564-1700 – if in the office;
- or 1(855) 564-1700 –if outside of the office.
- **Teleconference Line / Ex. 6**
- If yes, do you expect more than 5 individuals to call in? **Please use the telecon for five or less people; if more call in, we can change the number.**
- POC for questions: **Kimberlie Orr, 202-564-3908**

As of September 29, 2015: Meeting has been requested and scheduled. Ga-